

**ST. MARTIN ECONOMIC
DEVELOPMENT AUTHORITY**
St. Martinville, Louisiana

Financial Report

Year Ended June 30, 2014

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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Retired:
Conrad O. Chapman, CPA* 2006

Mr. Fred Mills, Jr.
St. Martin Economic Development Authority
St. Martinville, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and the major fund of the St. Martin Economic Development Authority, a component unit of the St. Martin Parish Government, as of and for the year ended June 30, 2014, which collectively comprise the Authority's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of the St. Martin Economic Development Authority. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

The management of the St. Martin Economic Development Authority is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

As described in Note 9 to the financial statements, the Authority adopted the provisions of GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, in 2014.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, we have issued a report, dated December 17, 2014, on the results of our agreed-upon procedures.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on page 22 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information was not audited, reviewed, or complied by us and we do not express an opinion or provide any assurance on it.

Management has omitted the management's discussion and analysis that is required to be presented for purposes of additional analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. The results of our review of the basic financial statements are not affected by this missing information.

Kolder, Champagne, Slaven & Company, LLC
Certified Public Accountants

Breaux Bridge, Louisiana
December 17, 2014

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Statement of Net Position
June 30, 2014

ASSETS

Current assets:

Cash & interest-bearing deposits	\$ 1,349,120
Accrued interest	<u>542</u>
Total current assets	<u>1,349,662</u>

Noncurrent assets:

Capital assets, net	<u>260</u>
Total noncurrent assets	<u>260</u>

Total assets	<u>1,349,922</u>
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DEFERRED OUTFLOWS OF RESOURCES

-

LIABILITIES

Accounts payable	572
Accrued expenses	5,288
Deferred revenue	<u>14,000</u>
Total liabilities	<u>19,860</u>

DEFERRED INFLOWS OF RESOURCES

-

NET POSITION

Investment in capital assets	260
Unrestricted	<u>1,329,802</u>
Total net position	<u>\$ 1,330,062</u>

See accompanying notes and independent accountants' review report.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Statement of Activities
Year Ended June 30, 2014

General Government:	
Accounting	\$ 4,530
Allowance - travel	9,000
Assessment expense	15,762
Compensation expense (reimbursed to St. Martin Parish Government):	
Salary	45,775
Retirement	7,492
Group health insurance	11,414
Medicare	622
Depreciation	518
Dues and subscriptions	1,335
Economic development	1,961
Legal	7,575
Marketing and design	952
Miscellaneous	98
Office printing and supplies	2,510
Postage	337
Repairs	1,075
Telephone expense	2,049
Utilities	265
Total expenses	<u>113,270</u>
General revenues:	
Government Funding:	
City of Breaux Bridge	14,000
City of St. Martinville	14,000
St. Martin Parish Government	18,152
St. Martin Parish School Board	29,056
St. Martin Parish Sheriff	15,000
Interest income	2,951
Assessment	31,525
Industrial park project	<u>143,900</u>
Total general revenues	<u>268,584</u>
Change in net position	155,314
Beginning net position	<u>1,174,748</u>
Ending net position	<u>\$ 1,330,062</u>

See accompanying notes and independent accountants' review report.

FUND FINANCIAL STATEMENTS (FFS)

FUND DESCRIPTION - MAJOR FUND

MAJOR FUND

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Statement of Assets, Liabilities, and Fund Balance
June 30, 2014

ASSETS

CURRENT ASSETS

Cash and interest-bearing deposits	\$ 1,349,120
Accrued interest	<u>542</u>

TOTAL CURRENT ASSETS	<u>1,349,662</u>
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TOTAL ASSETS	<u>\$ 1,349,662</u>
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LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable	\$ 572
Accrued expenses	5,288
Deferred revenue	<u>14,000</u>

TOTAL LIABILITIES	<u>19,860</u>
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FUND BALANCE

Unassigned	<u>1,329,802</u>
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TOTAL FUND BALANCE	<u>1,329,802</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 1,349,662</u>
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See accompanying notes and independent accountants' review report.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Reconciliation of the Statement of Assets, Liabilities, and Fund Balance
to the Statement of Net Position
June 30, 2014

Total fund balance at June 30, 2014	\$1,329,802
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Total net position reported in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources
and therefore, are not reported in the funds. Those assets consist of:

Equipment	\$ 7,625	
Accumulated depreciation	<u>(7,365)</u>	<u>260</u>

Total net position at June 30, 2014	<u>\$1,330,062</u>
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See accompanying notes and independent accountants' review report.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Statement of Revenues, Expenses,
and Changes in Fund Balance
Year Ended June 30, 2014

REVENUES

City of Breaux Bridge	\$ 14,000
City of St. Martinville	14,000
St. Martin Parish Government	18,152
St. Martin Parish School Board	29,056
St. Martin Parish Sheriff	15,000
Interest income	2,951
Assessment	31,525
Industrial park project	<u>143,900</u>

TOTAL REVENUES	<u>268,584</u>
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EXPENSES

Accounting	4,530
Allowance - travel	9,000
Assessment expense	15,762
Compensation expense (reimbursed to St. Martin Parish Government):	
Salary	45,775
Retirement	7,492
Group health insurance	11,414
Medicare	622
Dues and subscriptions	1,335
Economic development	1,961
Legal	7,575
Marketing and design	952
Miscellaneous	98
Office printing and supplies	2,510
Postage	337
Repairs	1,075
Telephone expense	2,049
Utilities	<u>265</u>

TOTAL EXPENSES	<u>112,752</u>
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EXCESS OF REVENUES OVER EXPENSES	155,832
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FUND BALANCE, BEGINNING OF YEAR	<u>1,173,970</u>
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FUND BALANCE, END OF YEAR	<u>\$ 1,329,802</u>
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See accompanying notes and independent accountants' review report.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Reconciliation of the Statement of Revenues, Expenses, and
Changes in Fund Balance to the Statement of Activities
For the Year Ended June 30, 2014

Total net changes in fund balance at June 30, 2014 per Statement of Revenues, Expenses, and Changes in Fund Balance	\$ 155,832
The change in net position reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Depreciation expense for the year ended June 30, 2014	<u>(518)</u>
Total changes in net position at June 30, 2014 per Statement of Activities	<u>\$ 155,314</u>

See accompanying notes and independent accountants' review report.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements

(1) Summary of Significant Accounting Policies

The St. Martin Economic Development Authority (the "Authority") was created on March 30, 1994 by the St. Martin Parish School Board, City of Breaux Bridge, City of St. Martinville, Village of Parks, and the St. Martin Parish Police Jury (now referred to as "Parish Government"). The Authority was formed as a nonprofit economic development cooperative, as mentioned in their articles of organization. The Authority operates under a Board of Directors and provides the following services as authorized by its articles of organization: economic development for St. Martin Parish.

The Board of Directors is composed of nine (9) members, appointed by the St. Martin Parish School Board, City of Breaux Bridge, City of St. Martinville, Village of Parks, the St. Martin Parish Government, and the St. Martin Parish Sheriff's Department.

The accompanying financial statements of the St. Martin Economic Development Authority have been prepared in conformity with generally accepted accounting principles (GAAP) generally accepted in the United States of America as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

The accounting and reporting policies of the Authority conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of the industry audit guide, Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

A. Reporting Entity

For financial reporting purposes, the Authority includes all funds that are controlled by the Authority. The activities of the parish government, parish school board, independently elected parish officials, and municipal level government are not included within the accompanying financial statements as they are considered autonomous governments. These units of government issue financial statements separate from that of the Authority. St. Martin Economic Development Authority is a component unit of the St. Martin Parish Government. The Notes to Basic Financial Statement of the St. Martin Parish Government identify the St. Martin Economic Development Authority as a component unit; however, the financial report for the St. Martin Parish Government does not include the financial information of the Authority.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

The statement of activities presents a comparison between program revenues of the Authority and the cost of the function. Program revenues are derived directly from Authority users as a fee for services. Revenues that are not classified as program revenues are presented as general revenues.

Fund Financial Statements (FFS)

The accounts of the Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The Authority has only one function/activity, and therefore, only one fund.

The fund of the Authority is classified as governmental. The emphasis on fund financial statements is on the major governmental fund. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The major fund of the Authority is described below:

Governmental Fund -

General Fund

The General Fund is the general operating fund of the Authority. It is used to account for all financial resources of the Authority.

C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Measurement Focus

In the government-wide statement of net position and the statement of activities, governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery) and financial position. All assets and liabilities (whether current or noncurrent) associated with its activities are reported. Government-wide fund equity is classified as net position. In the fund financial statements, the "current financial resources" measurement focus is used. Only current financial assets and liabilities are generally included on its balance sheet. Their operating statement presents sources and uses of available spendable financial resources during a given period. This fund uses fund balance as its measure of available spendable financial resources at the end of the period.

Basis of Accounting

In the government-wide statement of net position and statement of activities, the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Revenues are classified by source and expenditures are classified by function and character. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting.

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Equity

Cash and interest-bearing deposits

For purposes of the statement of net position, cash and interest-bearing deposits include all demand accounts and certificates of deposits of the Authority.

Capital Assets

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. Interest costs are not capitalized as they relate to fixed assets. The Authority maintains a threshold level of \$500 or more for

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

capitalizing capital assets. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The estimated useful lives by type of asset is as follows:

Furniture, fixtures and equipment	5 years
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Deferred Outflows of Resources and Deferred Inflows of Resources

In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues until a future period. In these circumstances, deferred outflows of resources and deferred inflows of resources result from the delay recognition of expenditures or revenues, respectively.

Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Constraints may be placed on the use, either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – Net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in either of the other two categories of net position.

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as follows:

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the Board of Directors. The Board is the highest level of decision-making authority for the St. Martin Economic Development Authority. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by Board members.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Authority's policy, only Board members may assign amounts for specific purposes.

Unassigned – all other spendable amounts.

As of June 30, 2014, fund balances are composed of the following:

Unassigned	<u>\$ 1,329,802</u>
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When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Authority considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Authority considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board of Directors have provided otherwise in their commitment or assignment actions.

E. Budget and Budgetary Accounting

The St. Martin Economic Development Authority adopted a budget as required by Louisiana Revised Statute 39:1301-1316, for fiscal year end June 30, 2014.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

(2) Cash and Interest-Bearing Deposits

Under state law, the Authority may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Authority may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2014, the Authority has cash and interest-bearing deposits (book balances) totaling \$1,349,120.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Authority's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at June 30, 2014 are secured as follows:

Bank balances	<u>\$ 1,349,120</u>
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At June 30, 2014 the deposits are secured as follows:

Federal deposit insurance	\$ 834,500
Uninsured and collateral held by pledging bank not in the Authority's name	<u>514,620</u>

Total	<u>\$ 1,349,120</u>
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As of June 30, 2014, the Authority's total bank balances were insured and/or collateralized with pledged securities held by the custodial bank in the name of the pledging financial institution for the Authority and, therefore, they were not exposed to custodial credit risk.

(3) Assessment Receivable and Payable

Each January, SMEDA assesses owners of the property in the SMEDA business park for maintenance and preservation of the business park. The assessments are due within thirty (30) days of the mailing of the assessment.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

(4) Changes in Capital Assets

Capital asset activity for the year ended June 30, 2014 was as follows:

	Balance 07/01/13	Additions	Deletions	Balance 06/30/14
Governmental activities:				
Equipment	\$ 7,625	\$ -	\$ -	\$ 7,625
Less accumulated depreciation				
Equipment	(6,847)	(518)	-	(7,365)
Governmental activities, capital assets, net	<u>\$ 778</u>	<u>\$ (518)</u>	<u>\$ -</u>	<u>\$ 260</u>

(5) Accrued Expenses

Accrued expenses at June 30, 2014 total \$5,288. These consist of the following:

Accrued salaries and related benefits	\$ 5,141
Postage	3
Telephone expense	144
Total	<u>\$ 5,288</u>

(6) Deferred Revenue

The following is a summary of deferred revenues at June 30, 2014:

City of St. Martinville	\$ 14,000
Total Deferred Revenue	<u>\$ 14,000</u>

(7) Board of Directors' Compensation

No per diem or other compensation was paid to directors of the St. Martin Economic Development Authority for the year ended June 30, 2014.

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

(8) Subsequent Events

Management has evaluated subsequent events through December 17, 2014, the date which the financial statements were available to be issued.

(9) New Accounting Pronouncements

During the fiscal year ended June 30, 2014, the Authority adopted Governmental Accounting Standards Board (GASB) Statement No. 65, *Items Previously Reported as Assets and Liabilities*, which provides clarity for reporting deferred outflows of resources and deferred inflows of resources to ensure consistency in financial reporting. The Authority had no items previously reported as assets or liabilities that had to be reported as deferred outflows of resources or deferred inflows of resources.

In June 2012, the GASB approved Statement No. 67, *Financial Reporting for Pension Plans*, and Statement No. 68, *Accounting and Financial Reporting for Pensions*. GASB Statement No. 67 replaces the requirements of GASB Statement Nos. 25 and 50 relating to financial reporting and note disclosure of pension plans. GASB Statement No. 68 establishes accounting and financial reporting requirements related to pensions for governments whose employees are provided with pensions through plans covered by Statement No. 67. The provision of GASB Statement No. 67 must be implemented by the pension plans for the year ending June 30, 2014 and provisions of GASB Statement No. 68 must be implemented by the Authority for the year ending June 30, 2015. The effect of implementation on the Authority's financial statements has not yet been determined.

REQUIRED SUPPLEMENTARY INFORMATION

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Budgetary Comparison Schedule
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
REVENUES				
City of Breaux Bridge	\$ 14,000	\$ 14,000	\$ 14,000	\$ -
City of St. Martinville	14,000	14,000	14,000	-
St. Martin Parish Government	18,152	18,152	18,152	-
St. Martin Parish School Board	29,056	29,056	29,056	-
St. Martin Parish Sheriff	15,000	15,000	15,000	-
Interest income	3,000	1,750	2,951	1,201
Assessment	31,525	31,525	31,525	-
Industrial park project	-	144,000	143,900	(100)
TOTAL REVENUES	<u>124,733</u>	<u>267,483</u>	<u>268,584</u>	<u>1,101</u>
EXPENSES				
Accounting	3,560	4,530	4,530	-
Allowance - travel	9,000	9,750	9,000	750
Assessment expense	15,762	15,762	15,762	-
Compensation expense (reimbursed to St. Martin Parish Government):				
Salary	45,722	45,722	45,775	(53)
Retirement	7,500	7,513	7,492	21
Group health insurance	11,200	11,414	11,414	-
Medicare	600	618	622	(4)
Dues & subscription	1,050	1,050	1,335	(285)
Economic development	3,000	3,000	1,961	1,039
Education	70	70	-	70
Legal	6,975	7,675	7,575	100
Marketing and design	1,500	1,500	952	548
Miscellaneous	32	102	98	4
Office printing & supplies	800	2,500	2,510	(10)
Postage	450	450	337	113
Repairs	630	1,300	1,075	225
Telephone	2,300	2,300	2,049	251
Utilities	350	350	265	85
TOTAL EXPENSES	<u>110,501</u>	<u>115,606</u>	<u>112,752</u>	<u>2,854</u>
EXCESS OF REVENUES OVER EXPENSES	14,232	151,877	155,832	3,955
FUND BALANCE, BEGINNING OF YEAR	<u>1,114,743</u>	<u>1,173,970</u>	<u>1,173,970</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ 1,128,975</u>	<u>\$ 1,325,847</u>	<u>\$ 1,329,802</u>	<u>\$ 3,955</u>

See independent accountants' review report.

**SCHEDULE OF FINDINGS,
ATTESTATION REPORT AND
QUESTIONNAIRE**

ST. MARTIN ECONOMIC DEVELOPMENT AUTHORITY
St. Martinville, Louisiana

Schedule of Prior and Current Year Findings and
Management's Corrective Action Plan
Year Ended June 30, 2014

I. Prior Year Findings:

Compliance

There were no findings in this section at June 30, 2013.

Internal Control Over Financial Reporting

There were no findings in this section at June 30, 2013.

Management Letter Items

There were no findings in this section at June 30, 2013.

II. Current Year Findings and Management's Corrective Action Plan:

Compliance

There are no findings in this section at June 30, 2014.

Internal Control Over Financial Reporting

There are no findings in this section at June 30, 2014.

Management Letter Items

There are no findings in this section at June 30, 2014.

C. Burton Kolder, CPA*
 Russell F. Champagne, CPA*
 Victor R. Slaven, CPA*
 Gerald A. Thibodeaux, Jr., CPA*
 Robert S. Carter, CPA*
 Arthur R. Mixon, CPA*
 Penny Angelie Scruggins, CPA
 Christine C. Doucet, CPA
 Wanda F. Arcement, CPA, CVA

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 W. Jeffrey Lowry, CPA
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KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Fred Mills, Jr.
 St. Martin Economic Development Authority
 St. Martinville, Louisiana

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of the St. Martin Economic Development Authority and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Authority's compliance with certain laws and regulations during the year ended June 30, 2014 included in the accompanying *Louisiana Attestation Questionnaire*. Management of the Authority is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$30,000, or public works exceeding \$150,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2296 (the public bid law).

There were no expenditures made during the year for materials and supplies exceeding \$30,000, or public works exceeding \$150,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management in agreed-upon procedure (3) appeared on the list provided by management in agreed-upon procedure (2).

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with the legally adopted budget and all amendments.

6. Trace the budget adoption and amendments to the minute book.

Budget adoption and amendments were all traced to the minute book.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues did not fail to meet budgeted revenues by 5% or more and actual expenditures for the year did not exceed budgeted amounts by 5% or more.

Accounting and Reporting

8. Randomly select six disbursements made during the period under examination and:

(a) Trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) Determine if payments were properly coded to the correct fund and general ledger account; and

All six payments were properly coded to the correct fund and general ledger account.

(c) Determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated proper approval.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:11 through 42:28 (the open meetings law).

The Authority is only required to post a notice of each meeting and the accompanying agenda on the door of the office building. Although management has asserted that such documents were properly posted, we could not verify this other than by the written notes on the minutes noting posted dates. The agendas for the meetings were recorded in the minutes.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the Authority for the year indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

Prior Comments and Recommendations

12. Review any prior year suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

See the summary schedule of prior and current year findings and management's corrective action plan for any comments or unresolved matters.

We were not engaged to, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the St. Martin Economic Development Authority and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Kolder, Champagne, Slaven & Company, LLC

Certified Public Accountants

Breaux Bridge, Louisiana
December 17, 2014

**LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)**

December 1, 2014

Kolder, Champagne, Slaven and Company, LLC

113 East Bridge Street

Breaux Bridge, LA 70517

In connection with your review of our financial statements as of ^{June 30,} ~~2014~~ and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of June 30, 2014

Public Bid Law

It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [☒] No [☐]

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [☒] No [☐]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [☒] No [☐]

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [☒] No [☐]

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [☒] No [☐]

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [☒] No [☐]

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [☒] No [☐]

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [☒] No [☐]

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974

Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [☒] No [☐]

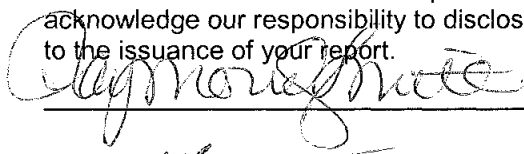


Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [☒] No [☐]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance that may occur subsequent to the issuance of your report.

	Treasurer	12/3/14	Date
	Secretary		Date
	President	12/3/14	Date